FTP SITE INSTRUCTIONS

A. Please upload to the File Transfer Site https://sftp.mercergov.org (user name: guest, password: eplan)
B. Click on the inbox to open
C. Create a new folder (use your permit number or project address as the folder name)
D. Click on your new folder to open
E. Upload the files into the new folder

Indicate each sheet number that has changes and briefly describe changes that were made:

Sheet #	S5	Updated Upper Floor/Low Roof Framing Plan
Sheet #	S6	Updated Main Roof Framing to show no work.
Sheet #	S7	Updated Details
Sheet #	S8	Updated Details
Sheet #		
Sheet #		
Sheet #		
Sheet #		
Sheet #		
Sheet #		
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Sheet #		
Sheet #		

ALL CHANGES TO PLANS MUST BE INDICATED WITH CLOUDS